

**CONSTITUTION OF  
CHESS & BOARDGAMES CLUB  
HONG KONG UNIVERSITY STUDENTS' UNION  
(Last Revised in 2014-2015 EGM2)**

**Article I – Name**

The name of the club shall be "Chess & Boardgames Club, Hong Kong University Students' Union"(香港大學學生會棋會) and hereafter referred the Club.

**Article II -- Purpose**

- To promote the popularity of the following games among the general student body:
  - Traditional Game (including Chinese Chess, International Chess, Go Chess, Shogi, Japanese Mahjong) (Amended in 2014-2015 EGM2)
  - Tabletop Game (including Board Games, Party Games, Wargaming and Tabletop Role Playing Game) (Amended in 2014-2015 EGM2)
  - Card Game (including trading card game) (except bridge) (Amended in 2014-2015 EGM2)
- To promote friendship among members.

**Article III – Membership**

There are 3 kinds of membership:

- **Full Membership:**
  - Only full members of the Hong Kong University Students' Union (hereafter abbreviated as H.K.U.S.U.) may register as full members of the club on payment of the subscription. Apart from enjoying the services / welfares provided by the clubs, shall have the following rights: To speak, to vote, to propose, to second motions, to nominate and to be nominated in all General Meetings. Membership fees of the club shall be approved by Cultural Association Council, HKUSU (hereafter abbreviated as C.A. Council, H.K.U.S.U.) annually.
- **Honorary Membership:**
  - Ex-officials who had rendered distinguished services to the Club shall be eligible for honorary membership and which shall be conferred on such person at a General meeting. Honorary members shall have all rights possessed by full members. Honorary members who are not full members of the H.K.U.S.U. shall have all rights possessed by full members, except the rights to vote, propose motions, second motions, nominate and to be nominated in all General Meetings.

- **Associated Membership:**
  - All non-members of the H.K.U.S.U. shall be associated members of the Club upon joining the Club on payment of the subscription. The membership persists for 1 year. Associated members are entitled the rights to use of facilities provided by the Club. They do not have the right to speak, to vote, to propose, to second motions, to nominate and to be nominated in all General Meetings.
- The members of the Club shall be self-disciplined during the activities organized on behalf of the Club.
- Shall any member be guilty of misconduct, which shall tend to bring the name of the Club into disrepute according to the judgment of two-thirds of the membership present, the Club may recommend the C.A. Council, H.K.U.S.U., to revoke the member's membership of the Club after discussion in a General Meeting called forth for this purpose.

#### **Article IV – Terms of Membership**

The membership term of the Club shall commence once registered and terminate on 31st July of the coming year.

#### **Article V -- Organization**

- The Club shall be administrated by the following officials at current session:
  - 1 Chairperson
  - 1 Internal Vice-Chairperson
  - 1 External Vice-Chairperson
  - 1 General Secretary
  - 1 Financial Secretary
  - 1 Publicity and Publication Secretary (Amended in 2014-2015 EGM2)
  - 1 I.T. Secretary (Amended in 2014-2015 EGM2)
  - 1 Property Secretary (Amended in 2014-2015 EGM2)
  - 1-4 Programme Secretary (ies) (Amended in 2014-2015 EGM2)
  - (Repealed in 2014-2015 EGM2)
  - 1-2 Past Representative(s) (Amended in 2014-2015 EGM2)
- The Club shall be affiliated to the Hong Kong University Students' Union through the Hong Kong University Students' Union Cultural Association (hereafter abbreviated the Hong Kong University Students' Union as "H.K.U.S.U." and the Hong Kong University students' Union Cultural Association as "C.A., H.K.U.S.U.")
- All Committee members have the responsibility to attend Executive Committee

Meetings and report their work during the meetings.

- All Committee members have the responsibility to introduce and teach the basic rules of chess or board games to the members. (Appended in 2014-2015 EGM2)
- The Chairperson shall:
  - Preside at all meetings of the Club.
  - Represent the interests of the Club at Cultural Council, the H.K.U.S.U..
  - Prepare agenda for all meetings.
  - Supervise the general administration of all affairs of the Club.
- The Internal Vice-Chairperson shall:
  - Preside at all meetings in the absence of the Chairperson.
  - Assist the Chairperson at all internal functions of the Club.
  - Call upon the committee to all Executive Committee meetings.
  - Book the facilities for the club.
  - Represent the interests of the Club at Office of Student Affairs, H.K.U
- The External Vice-Chairperson shall: (Amended in 2014-2015 EGM2)
  - Preside at all meetings in the absence of the Chairperson.
  - Represent the Club in all external functions.
  - Check society emails on behalf of the Club.
  - Maintain connection between other universities' chess-and-board games related society
- The General Secretary shall: (Amended in 2014-2015 EGM2)
  - Carry on the correspondence of the Club.
  - Keep minutes of all Executive and General Meetings of the Club.
  - Issue press release for external functions.
  - Prepare the Annual Club report at the termination of office.
  - Manage the Club library and keep record of library stock
- The Financial Secretary shall:
  - Deal with all financial work of the Club and keep all current financial records.
  - Advise the Executive Committee on all financial matters.
  - Prepare an annual Financial Report at the termination of office.
- The Publicity and Publication Secretary shall: (Amended in 2014-2015 EGM2)
  - Be responsible for all publication matters of the Club.

- Design membership cards for all members.
  - Deal with all publicity materials, e.g. issuing posters.
- The I.T. Secretary shall: (Amended in 2014-2015 EGM2)
  - Manage and update the website of the Club.
  - Manage and update the online resource of the Club.
  - Send mass-emails on behalf of the Club.
- The Property Secretary shall: (Amended in 2014-2015 EGM2)
  - Manage the Club library and keep record of stocks.
- The Programme Secretary(ies) shall: (Amended in 2014-2015 EGM2)
  - Be within the number of one to four.
  - Plan programmes held exclusively for members of the Club and at least one must present any such programmes.
  - Plan orientation programmes held for new students of the University of Hong Kong.
- The steward shall:(Repealed in 2014-2015 EGM2)
- The Past Representative(s) shall: (Amended in 2014-2015 EGM2)
  - Advise on all events of the Club.
- Only the Executive Committees of the Club, including the Past Representatives, have the right to keep the keys of Club’s cabinets and manage the properties inside in the interest of the Club.

#### **Article VI – Session of Executive Committee**

The session of Executive Committee shall commence once elected at Annual General Meeting or Extraordinary General meeting and terminated at the next Annual General Meeting.

#### **Article VII -- Meetings**

- General Meetings
  - The Annual General Meeting (hereafter abbreviated as AGM)
    - A committee for the subsequent session shall be elected at the AGM.

- Shall be held between the 1st of January between the third week of March.
- The following business must be included in the agenda of the AGM:
  1. To receive and adopt the agenda
  2. To receive and adopt the minutes of the previous Annual General Meeting and Extraordinary General Meeting(s)(if any)
  3. To receive and adopt the Annual Functional Report
  4. To receive and adopt the Annual Financial Report
  5. Election of Executive Committee of the next session
  6. To receive the Year Plan and Financial Budget
  7. To authorize the newly elected Chairperson (or equivalent) and Financial Secretary (or equivalent) to be in charge of the official bank account of the Club jointly
  8. Any other business
- The Extraordinary General Meeting (hereafter abbreviated as EGM)
  - The EGM may be held at the request of the Executive Committee or written request of five percent (5%) of or fifteen (15) Full Members of the Cultural Clubs, whichever the more.
- Executive Committee Meeting
  - Executive Committee may be called forth by the Chairperson any time he thinks necessary. Only Executive Committee members may vote at an Executive committee Meeting.

### **Article VIII -- Quorum**

At all General Meetings of the Club, 7% or 20 of the full members of the Club, whichever is more, shall form a quorum.

### **Article IX -- Vote in General Meeting**

- When there is only one candidate for the post, the attending Full Members of the Cultural Club shall vote for or against the candidate or abstain. The candidate shall be declared elected if a simple majority of votes cast is for the candidate.
- When there are two candidates for one post, a straight ballot shall be held. In the event of a tie a re-election shall be held.
- When there are more than two candidates for one post the attending Full Members of the Cultural Club shall indicate on their ballot sheets theirs of preference for all candidates. Ballot sheets shall be arranged and counted

according to the first preference. The candidate at the bottom of the pool on the count shall be declared to have lost, and his / her votes shall be distributed among according the remainders according to the second preference indicated on them. This process shall be continued until one candidate has a clear majority and he / she is declared elected.

**Article X -- Amendment of Constitution**

The amendment of the Constitution shall be passed with a two-thirds majority in a General Meeting.

**Article XI – General**

The Club shall entail acceptance of, and compliance with the Constitution and the Rules of the H.K.U.S.U. and the C.A., H.K.U.S.U..

**Article XII – Interpretation**

The interpretation of this constitution shall rest with the executive committee of the current session of the Club.